

	A. Course Infori	mation				
Final award title(s)	BSc (Hons) Cons	struction Mana	agement			
Intermediate exit award title(s)						
UCAS Code			Course Code(s)	Full-tim 2312 Part-tin 2313		
	London South Ba	h Bank University				
School	□ ASC □ ACI	⊠ BEA □	BUS □ EN	IG □ F	ISC □LSS	
Division	The Built Environ	ment				
Course Director	Eliana Voutsadak	(is				
Delivery site(s) for course(s)	<ul><li>☑ Southwark</li><li>☐ Other: please</li></ul>	☐ Have	ering			
Mode(s) of delivery		⊠Part time	□other	please s	specify	
Length of course/start and						
finish dates	Mode	Length years	s Start - r	nonth	Finish - month	1
	Full time	3 years	Septem	ber	July	1
	Full time with	4 years	Septem	nber	July	l
	placement/					
	sandwich year					
	Part time	5 years	Septem	ber	July	1
	Part time with					
	Placement/					
	sandwich year					
					ı	1
Is this course generally	Please complete the	International Off	ice questionnai	re		
suitable for students on a Tier 4 visa?	Yes	No				
Her 4 visa?	Students are advised th					
	visa but other factors wi	ill be taken into acc	1	\S number	is allocated.	
Approval datas:	visa but other factors will be taken into account before a CAS number is allocated.					
Approval dates:	Course(s) validated / 2002 Subject to validation Course specification last September 2020					
Approval dates.	` '	ion tion last	2002 September	2020		

AQE October 2017 Page 1 of 24

Professional, Statutory Regulatory Body accreditation	& Chartered Institute of Building (CIOB)
Reference points:	Internal  Corporate Strategy 2015-2020 Academic Quality and Enhancement Manual School Strategy LSBU Academic Regulations  External  QAA Quality Code for Higher Education 2013 Framework for Higher Education Qualifications Subject Benchmark Statements (Dated) PSRB Competitions and Markets Authority SEEC Level Descriptors 2016
	B. Course Aims and Features
Distinctive features of course	The construction industry is both varied and exciting. With the driving force of major projects in London, such as the 2012 Olympics and LSBU's local area regeneration, the construction industry is experiencing a need for well-qualified personnel to be involved in all stages of such exciting developments.  The course seeks to provide students with the breadth of technical and managerial expertise in construction, and an up-to-date knowledge of legislation and regulations. The course intends to provide forefront education for our graduates to face exciting and demanding challenges as leaders of a multidisciplinary project team, and also provides the opportunity to use modern equipment within a well-resourced environment. The knowledge gained enables students to have the confidence to work with other professionals and to deliver in complex project or process environments.
Course Aims	<ol> <li>The BSc (Hons) Construction Management aims to:         <ol> <li>Produce graduates who are equipped to take up responsible professional employment as construction managers in the construction industry.</li> <li>Maintain recognition and accreditation by the appropriate professional institution.</li> <li>Develop the intellectual and practical skills required to collect, analyse and interpret information, evaluate evidence and opinion, solve problems, reach sound judgements and communicate them effectively.</li> </ol> </li> <li>Produce graduates who have knowledge and understanding of the construction industry, construction technology and the organisation and management of the construction process.</li> <li>Develop understanding of the context within which graduates will work and the impact of changing social, economic, legal, cultural, environmental and technological frameworks on their working lives.</li> <li>Prepare students for work in a business- and project-based, multidisciplinary industry.</li> <li>Develop specific skills and expertise relating to the management of the construction process, including the integration, management and control of independent contributors to that process.</li> </ol>

AQE October 2017 Page 2 of 24

8. Develop transferable skills that are required for study and employment and give graduates the confidence and ability to embrace change, engage in future study or research and career development.

# Course Learning Outcomes

#### a) Students will have knowledge and understanding of:

- A1 The construction industry and related industries, the main participants, their roles, linkages and inter-relationships and the context within which they work.
- A2 Building history and conservation.
- A3 Construction technology, building services and building science.
- A4 The legal system, tort, contract and construction law.
- A5 The general principles of management, business practice, economics and finance and their application to corporate and project management in a general and construction context.
- A6 Information and communication technology relevant to technical and management functions.
- A7 The role of professionals in society and their professional and ethical responsibilities.
- A8 Best practice in relation to health, safety and welfare and environmental sustainability.
- A9 Site management, planning, productivity and control.
- A10 Concepts, theories and principles related to the procurement and management of construction work, together with the specific approaches, procedures and systems necessary to meet environmental, business and client requirements.

## b) Students will develop their intellectual skills such that they are able to:

- B1 Assemble information and data from a variety of sources and discern and establish connections.
- B2 Identify and critically analyse issues with reference to pertinent argument and evidence.
- B3 Critically evaluate current procedures and approaches used by construction professionals.
- B4 Investigate routine and unfamiliar problems and apply professional judgement to devise solutions, balancing factors such as risk, cost, benefit, safety and environmental impact.
- B5 Plan, conduct and report on an individual research course.

## c) Students will acquire and develop practical skills such that they are able to:

- C1 Use and interpret maps, plans and drawings.
- C2 Demonstrate basic competence in setting out work and in land surveying.
- C3 Measure, plan and programme building and civil engineering work for the purposes of tender preparation, production, estimating, control and final accounting.
- C4 Use software packages that are relevant to construction management.

AQE October 2017 Page 3 of 24

# d) Students will acquire and develop transferrable skills such that they are able to:

D1 Communicate effectively by oral, written and visual means in a form appropriate to the intended audience, with appropriate acknowledgement and referencing of sources.

D2 Apply statistical and numerical skills at an appropriate level.

D3 Use information and communication technology (ICT) to locate and access information and communicate information to others.

D4 Work effectively as a member of a team.

D5 Manage time and work to deadlines.

D6 Learn effectively and independently.

### C. Teaching and Learning Strategy

- Acquisition of the above is achieved by a combination of lectures, seminars, tutorials, practical work, directed reading, coursework, case study and project work. Guest speakers from industry are frequent contributors. Acquisition of A2, A3 and A9 also involves site visits and/or the use of actual buildings/sites for project work. Laboratory-based practical's and workshop exercises contribute to achievement of A3 and A6. Student-led seminars are a particularly important ingredient in law and management, and acquisition of knowledge and understanding in all areas relies increasingly on discussion, whether student or staff led, as students' progress through the levels of study.
- Project work makes important contributions to the acquisition of A2, A5, A9 and A10, particularly at Level 6. Some teaching and learning material at Level 4 is CD-ROM based and material at all levels is increasingly available on the University intranet. Information and communication technology is taught at Level 1 and students are introduced to relevant application packages in modules at Levels 5 and 6. Health and safety and environmental sustainability are taught in modules at Levels 5 and 6 and understanding is also developed in other modules. The role of professionals and ethical issues are introduced at Level 4 and developed throughout the course.
- Intellectual skills are developed through the teaching and learning course. B1-B3 are developed through discussion in class, both staff and student led, and essay and report writing coursework that makes greater demands upon students as they progress through the levels of study. B4 is acquired and developed through project work at Levels 5 and 6. B5 is acquired by completing the Research Project on Level 6 of the course. Research skills are introduced in a short lecture course and each student is supervised by a member of staff.
- C1 is taught at Level 4 and developed through coursework and project work at Levels 5 and 6. C2 is taught and developed in a dedicated surveying and setting out module at Level 4. C3 is taught at Levels 4, 5 and 6 and developed through classroom workshop exercises and coursework. C4 is developed through tutoring in computer laboratories, supported by help sheets and developed through application in coursework work.
- D1, D3 and D4 are taught, in a construction context, in a Level 4 module. Communication skills are developed throughout the course through classroom discussion, individual and group presentations, essay and report writing. D2 is taught and developed in a dedicated module at Level 4 and developed in application to construction related problems at Levels 5 and 6. Library and Information Services staff are involved in teaching ICT skills. There is online access to help and self-teach packages. Group work at all levels develops teamwork skills. D5 is learnt rather than taught through students managing their time to meet coursework deadlines. D6 is acquired throughout the course and is supported by direction and guidance provided in module guides.
- indicate the importance and volume of independent learning required (including the workload involved in studying on the course);

AQE October 2017 Page 4 of 24

- inform students about subject-related and generic resources, e.g. libraries, laboratories, studios;
- provide an overview of learning support (opening hours and access will be especially relevant for part-time students): and
- provide information about staff who teach on the course (e.g. if postgraduate students might be teaching, the types of class they will teach and whether the training has been provided).
- Information on the virtual learning environment and blended learning.

#### D. Assessment

- Assessment involves a combination of unseen examinations, in-course tests, essays, reports, analytical exercises, use of software applications, seminar presentations, individual and group project work.
- B1-B4 are assessed through the wide variety of assessment methods already referred to. Assessment of B4 often involves project work that simulates problems that students will encounter in industry, may involve teamwork and culminates in the submission of a report. B5 is assessed by the Level 6 Research Project.
- All practical skills are assessed through coursework and project work.
- Communication skills are assessed through all means of assessment already mentioned. D2 is assessed in the Supporting Studies module at Level 4 and in coursework, project work and examinations in other modules at Levels 5 and 6. D3 is assessed through its application to coursework and project work. Teamwork is assessed in group project work. D5 and D6 are implicitly assessed by all forms of assessment.
- [inform students about the availability/definition of formative assessment; and
- provide an overview of summative assessment (the types of assessment used by the course, the percentage of assessment by coursework and the frequency of assessment)].
- Indication about progression eg must pass all modules

#### E. Academic Regulations

The University's Academic Regulations apply for this course. Any course specific protocols will be identified here.

#### F. Entry Requirements

#### Year 1 entry

GCSE passes in five subjects (grade C or above), including English Language and Mathematics. The University will accept a pass in the Key Skills Qualification at Level 2 in place of GCSE English and Mathematics. Additionally, applicants are expected to achieve 220-240 UCAS points (minimum of 160 points for candidates who hold full managerial positions in the construction industry), through any combination of the following:

- A-levels / AS-levels / AVCE Double Award
- Advanced Diploma
- BTEC National Diploma / Certificate (NQF) or Extended Diploma / Diploma (QCF)
- International Baccalaureate Diploma
- Irish Leaving Certificate Higher / Ordinary
- Scottish Higher / Advanced Higher
- A pass in an approved Foundation Year / Extended Degree.

AQE October 2017 Page 5 of 24

#### Year 2 entry (full-time) and Year 3 entry (part-time)

BTEC HNC in Construction or a related course with an overall Merit.

#### Year 3 entry (full-time) and Year 4 entry (part-time)

- BTEC HND in Construction or a related course with an overall Merit
- A Foundation degree in building or a construction-related subject.

#### Credit for prior learning (APL) and prior (experiential) learning (AP(E)L)

Applicants may use their related work experiences to gain academic credit towards their course of study. Applicants need to demonstrate that their learning is equivalent to formal learning on the course and produce satisfactory evidence. If an applicant has gained a qualification from a professional body or another institution this may be credited towards the University qualification via our transfer credit scheme.

#### G. Course structure(s)

#### Course overview

The course is delivered on a semester pattern at LSBU, each semester being 15 weeks in duration. Students study eight modules at each level. There are several modes or combination of modes of study:

- Three years, full-time, taught over six semesters, four modules being taught in each semester.
- Four years, sandwich, with a period of industrial training of not less than 36 weeks of supervised work experience interposed between Levels 5 and 6.
- Five years, part-time, taught one day per week over ten semesters, two or three modules being taught in each semester.

The courses at our franchised colleges are delivered in blocks over a period of two years. Direct entry students attend intensive block weeks of combined lectures and tutorials with normally eight modules taught in each academic year.

The duration of the full-time/sandwich degrees may be extended by one year through enrolment on the Extended Degree. A University credit is the equivalent of 150 student study hours. Each module is a self-contained part of the course of study and normally carries a single credit value.

{Bcs (Hons) Construction Management} – Full time

	Semester 1		Semester 2				
Level 4	Construction Technology & Materials (Compulsory)	20	Construction Technology & Structures (Compulsory)	20			
	Building Services& Environmental Science (Compulsory)		Building Services& Environmental Science (Compulsory)	20			
	Construction Practice	20	Construction Practice	20			

AQE October 2017 Page 6 of 24

	Legal& Economic Context in Built Environment (Compulsory)	20	Legal& Economic Context in Built Environment (Compulsory)	20
			Surveying& Setting Out (Compulsory)	20
Level 5	Construction and Property Law (Compulsory)	20	Estimating and Tendering Process (compulsory)	
	Production management (compulsory)	20	Construction Planning (compulsory)	20
	Measurement 1 & Documentation (compulsory)	20	Management of Organisation (compulsory)	20
Level 6	Sustainable Construction and the Environment (Compulsory)	20	Corporate Management and Finance (Compulsory)	20
	Contract Administration (non QS) (Compulsory)	20	Project Management (Compulsory)	20
	Research Project (Compulsory)	20	Construction Management Project (Compulsory)	20

AQE October 2017 Page **7** of **24** 

	Semester 1		Semester 2	
Year 1	Construction Technology & Materials (Compulsory)	20	Construction Technology & Materials (Compulsory)	20
	Supporting Studies (Compulsory)	20	Supporting Studies (Compulsory)	20
	Legal& Economic Context in Built Environment (Compulsory)	20	Legal& Economic Context in Built Environment (Compulsory)	20
		100		
Year 2	Construction Technology & Structures (Compulsory)	20	& Structures (Compulsory)	20
	Surveying& Setting Out (Compulsory)	20	Building Services& Environmental Science (Compulsory)	20
	Building Services& Environmental Science (Compulsory)	20		
		100		T 00
Year 3	Construction and Property Law (Compulsory)	20	Management of Organisation (compulsory)	20
	Production management (compulsory)	20		
	Measurement 1 & Documentation (compulsory)	20		
Year 4	Contract Administration (non QS) (Compulsory)	20	Estimating and Tendering Process (compulsory)	20
			Project Management (Compulsory)	20
		20		
Year 5	Year 5 Sustainable Construction and the Environment (Compulsory)		Construction Management Project (Compulsory)	20
	Research Project	20	(2	

Research Project (Compulsory)

Placements information

### H. Course Modules

AQE October 2017 Page 8 of 24

- [Provide information on:
   core and optional modules;
   the circumstances when optional modules may not run; and
   how and when students will be informed if optional modules are changed]

Module Code	Module Title	Level	Semester	Credit value	Assessment
BEA-4-484	Construction Practice	4	1 & 2	20	Multiple individual assessments
EBB-4-020	Construction Technology and Materials	4	1	20	Individual Report +drawings and exam
EBB-4-030	Legal and Economic Context in Built Environment	4	1 & 2	20	On line MCT's
EBB-4-040	Surveying and Setting Out	4	2	20	Fieldwork assessment
EBB-4-070	Building Services and Environmental. Science	4	1 & 2	20	Essay and MCT
EBB-4-090	Construction Technology and Structures	4	2	20	Individual Report +drawings and exam
EBB-5-050	Measurement 1 and Documentation	5	1	20	Individual assessment and in class timed assessment
BEA_5_537	Construction and Property Law	5	1	20	Coursework (two components)
EBB-5-090	Estimating and Tendering Process	5	2	20	Project and in class test
EBB-5-140	Production Management	5	1	20	Report, presentation and case study
EBB-5-050	Construction Planning	5	2	20	Various exercises
EBB-5-230	Management of Organisation	5	2	20	Presentation and individual case study
	Sandwich year (optional for full-time students)				
EBB-6-010	Research Project	6	1	20	Proposal and research project
EBB-6-020	Project Management	6	2	20	Individual assessment and exam
EBB-6-040	Corporate Management and Finance	6	2	20	Coursework (two components)
EBB-6-060	Contract Administration (non QS)	6	1	20	Individual and group coursework and exam
EBB-6-070	Sustainable Construction and the Environment	6	1	20	Group assignment exam

AQE October 2017 Page 9 of 24

EBB-6-090	Construction Management	6	20	Individual report
	Project			

#### I. Timetable information

netables are normally confirmed one month prior to the start of the course. full time student will attend on multiple days (normally 2-3 days). part time student will attend on one day per week.

### J. Costs and financial support

#### **Course related costs**

- provide information about other course-related costs (explain what is and what is not included in the tuition fees, e.g. such additional expenses as cost of books or other learning materials, specialist equipment, uniforms, clothing required for work placements, field trips, bench fees).

#### Tuition fees/financial support/accommodation and living costs

- Information on tuition fees/financial support can be found by clicking on the following link http://www.lsbu.ac.uk/courses/undergraduate/fees-and-funding or
- http://www.lsbu.ac.uk/courses/postgraduate/fees-and-funding
- Information on living costs and accommodation can be found by clicking the following linkhttps://my.lsbu.ac.uk/my/portal/Student-Life-Centre/International-Students/Starting-at-LSBU/#expenses

#### **List of Appendices**

Appendix A: Curriculum Map

Appendix B: Educational Framework (undergraduate courses)

Appendix C: Personal Development Planning (postgraduate courses)

Appendix D: Terminology

AQE October 2017 Page **10** of **24** 

Personal Development Planning is a structured and supported process undertaken by an individual to reflect upon their own learning, performance and/or achievement and to plan for their personal, educational and career development. The primary objective for PDP is to improve the capacity of individuals to understand what and how they are learning, and to review, plan and take responsibility for their own learning.

PDP Skills and Personal Attributes http://www.lsbu.ac.uk/clsd/pdp/documents/skillspersonalattributes.pdf The GROW Model http://www.lsbu.ac.uk/clsd/pdp/documents/growmodel.pdf SMART Goals

http://www.lsbu.ac.uk/clsd/pdp/documents/smart.pdf

**SWOT Analysis** 

http://www.lsbu.ac.uk/clsd/pdp/documents/swot.pdf

Learning Styles

http://www.lsbu.ac.uk/clsd/pdp/documents/learning.pdf

Our Nat Puri Institute has an e-resource centre that has links to self-help learning videos on employability skills that cover the following areas:

- Communication Presentation, Writing
- Self/Time Management
- Team Work
- Problem Solving
- Decision Making
- Project Management
- Creativity/Innovation
- Management Skills

Visit https://www.lsbu.ac.uk/esbe-intranet/natpuriinstitute/eresource.shtml

#### **Appendix A: Curriculum Map**

This map provides a design aid to help course teams identify where course outcomes are being developed, taught and assessed within the course. It also provides a checklist for quality assurance purposes and may be used in validation, accreditation and external examining processes. Making the learning outcomes explicit will also help students to monitor their own learning and development as the course progresses.

	Modules									Co	urse c	outco	mes							
Level	Title	Code	A 1	A 2	A 3	A 4	A 5	A 6	B 1	B 2	B 3	B 4	C 1	C 2	C 3	C 4	D 1	D 2	D 3	D 4
4	Supporting Studies	EBB-4-010	Х					Х	Х							Х	Х		Х	Х
4	Construction Technology and Materials	EBB-4-020	х	Х	Х				Х	Х			Х				Х			
4	Legal and Economic Context in Built Environment	EBB-4-030				Х											Х			
4	Surveying and Setting Out	EBB-4-040											Х	Х			Х			Х
4	Building Services and Environmental. Science	EBB-4-070			Х				Х	Х							Х			
4	Construction Technology and Structures	EBB-4-090	х	Х	Х				Х	Х			Х				Х			
5	Measurement 1 and Documentation	EBB-5-050															Х	Х		
5	Construction and Property Law	BEA_5_537				Х			Х								Х			
5	Estimating and Tendering Process	EBB-5-090					Х				Х				Х		Х			
5	Production Management	EBB-5-140	Х		Х			Х	Х		Х	Х					Х			
5	Construction Planning	EBB-5-050	Х					Х	Х		Х	Х			Х		Х			
5	Management of Organisation	EBB-5-230					Х		Х								Χ			
	Sandwich year (optional for full-time students)																			
6	Research Project	EBB-6-010							Х			Х					Х	Х	Х	
6	Project Management	EBB-6-020					Х		Х								Х			

6	Corporate Management and	EBB-6-040			Х	Х	Х				Х	Х	
	Finance												
6	Contract Administration (non QS)	EBB-6-060			X	Х	X				X		Х
6	Sustainable Construction and the Environment	EBB-6-070				X					X		Х
6	Construction Management Project	EBB-6-090				Χ	X	X			X		х

Appendix B: Embedding the Educational Framework for Undergraduate Courses The Educational Framework at London South Bank University is a set of principles for curriculum design and the wider student experience that articulate our commitment to the highest standards of academic knowledge and understanding applied to the challenges of the wider world.

The Educational Framework reflects our status as University of the Year for Graduate Employment awarded by *The Times and The Sunday Times Good University Guide 2018* and builds on our 125 year history as a civic university committed to fostering social mobility through employability and enterprise, enabling our students to translate academic achievement into career success.

There are four key characteristics of LSBU's distinctive approach to the undergraduate curriculum and student experience:

- Develop students' professional and vocational skills through application in industrystandard facilities
- Develop our students' graduate attributes, self-awareness and behaviours aligned to our EPIIC values
- Integrate opportunities for students to develop their confidence, skills and networks into the curriculum
- Foster close relationships with employers, industry, and Professional, Statutory and Regulatory Bodies that underpin our provision (including the opportunity for placements, internships and professional opportunities)

The dimensions of the Educational Framework for curriculum design are:

- informed by employer and industry needs as well as professional, statutory and regulatory body requirements
- **embedded learning development** for all students to scaffold their learning through the curriculum taking into account the specific writing and thinking requirements of the discipline/profession
- high impact pedagogies that enable the development of student professional and vocational learning through application in industry-standard or authentic workplace contexts
- **inclusive teaching, learning and assessment** that enables all students to access and engage the course
- assessment for learning that provides timely and formative feedback

All courses should be designed to support these five dimensions of the Educational Framework. Successful embedding of the Educational Framework requires a systematic approach to course design and delivery that conceptualises the student experience of the curriculum as a whole rather than at modular level and promotes the progressive development of understanding over the entire course. It also builds on a well-established evidence base across the sector for the pedagogic and assessment experiences that contribute to high quality learning.

AQE October 2017 Page 14 of 24

This appendix to the course specification document enables course teams to evidence how their courses meet minimum expectations, at what level where appropriate, as the basis for embedding the Educational Framework in all undergraduate provision at LSBU.

Dimension of	Minimum expectations and rationale	How this is achieved in the
the Educational		course
Framework		
Curricula informed by employer and industry need	Outcomes focus and professional/employer links All LSBU courses will evidence the involvement of external stakeholders in the curriculum design process as well as plan for the participation of employers and/or alumni through guest lectures or Q&A sessions, employer panels, employer-generated case studies or other input of expertise into the delivery of the course provide students with access to current workplace examples and role models. Students should have access to employers and/or alumni in at least one module at level 4.	The course is fully accredited by CIOB and meets their individual educational requirements. Guest lectures are implemented where practicable. The professional bodies are also invited to talk during Construction Practice lectures at Level 4.
Embedded learning development	Support for transition and academic preparedness  At least two modules at level 4 should include embedded learning development in the curriculum to support student understanding of, and familiarity with, disciplinary ways of thinking and practising (e.g. analytical thinking, academic writing, critical reading, reflection). Where possible, learning development will be normally integrated into content modules rather than as standalone modules. Other level 4 modules should reference and reinforce the learning development to aid in the transfer of learning.	All modules at level 4 are designed to equip the student with the skills, knowledge and attributes required for success at subsequent levels.  The construction practice module develops the general transferable core skills while modules such as construction technology, surveying & setting out, environmental science and law will give the key understanding of principles required to carry through to subsequent years of study.
High impact pedagogies	Group-based learning experiences The capacity to work effectively in teams enhances learning through working with peers and develops student outcomes, including communication, networking and respect for diversity of perspectives relevant to <b>professionalism</b> and <b>inclusivity</b> . At least one module at level 4 should include an opportunity for group working. Group-based learning can also be linked to assessment at	Elements of group based work are common throughout the course. This can be both formative and summative but in either case it is about developing their ideas in a collaborative way, sharing knowledge and experience in solving problems.

AQE October 2017 Page 15 of 24

Implusive	level 4 if appropriate. Consideration should be given to how students are allocated to groups to foster experience of diverse perspectives and values.	Module on ordinatore wayide
Inclusive teaching, learning and assessment	Accessible materials, resources and activities All course materials and resources, including course guides, PowerPoint presentations, handouts and Moodle should be provided in an accessible format. For example, font type and size, layout and colour as well as captioning or transcripts for audio-visual materials. Consideration should also be given to accessibility and the availability of alternative formats for reading lists.	Module co-ordinators provide materials in an accessible format as appropriate and are encouraged to follow good practice guidelines, including making lecture notes and additional materials available vis the VLE prior to the lecture. A few staff are also taking part in the trial of lecture capture equipment in developing a further level of accessibility.
Assessment for learning	Assessment and feedback to support attainment, progression and retention Assessment is recognised as a critical point for at risk students as well as integral to the learning of all students. Formative feedback is essential during transition into university. All first semester modules at level 4 should include a formative or low-stakes summative assessment (e.g. low weighted in final outcome for the module) to provide an early opportunity for students to check progress and receive prompt and useable feedback that can feed-forward into future learning and assessment. Assessment and feedback communicates high expectations and develops a commitment to excellence.	Most modules at Level 4 are delivered long thin (ie. over two semesters), this gives the opportunity for much more formative development to take place and for additional support to be given to students in their early stages of development and understanding.  Staff are encouraged to talk about feedback more regularly so that students recognise what it is and get real benefit from it.
High impact pedagogies	Research and enquiry experiences Opportunities for students to undertake small-scale independent enquiry enable students to understand how knowledge is generated and tested in the discipline as well as prepare them to engage in enquiry as a highly sought after outcome of university study. In preparation for an undergraduate dissertation at level 6, courses should provide opportunities for students to develop research skills at level 4 and 5 and should engage with open-ended	As a student progresses through the course they will be developing the ability to undertake research in a meaningful way. This is done via various assessment techniques and questioning, students are often asked to explore real world problems or if employed to use examples they are familiar with in developing their understanding and exploring new ideas.

AQE October 2017 Page 16 of 24

	problems with appropriate support.	This culminates in the Level 6
	Research opportunities should build	research project and the
	student autonomy and are likely to	construction management
	encourage <b>creativity</b> and problem-	project where they are asked to
	solving. Dissemination of student	independently fully research a
	research outcomes, for example via	case study in a given area and
	posters, presentations and reports with	explore creative and innovative
	peer review, should also be considered.	solutions to problems.
Curricula	Authentic learning and assessment	The use of live briefs and
informed by	<u>tasks</u>	industry related briefs are
employer and	Live briefs, projects or equivalent	encouraged, students find them
industry need /	authentic workplace learning	more engaging and are more
Assessment	experiences and/or assessments enable	likely to research the topics in a
for learning	students, for example, to engage with	more meaningful way.
	external clients, develop their	
	understanding through situated and	
	experiential learning in real or simulated	
	workplace contexts and deliver outputs	
	to an agreed specification and deadline.	
	Engagement with live briefs creates the	
	opportunity for the development of	
	student outcomes including excellence,	
	professionalism, integrity and	
	creativity. A live brief is likely to	
	develop research and enquiry skills and	
	can be linked to assessment if	
	appropriate.	
Inclusive	Course content and teaching methods	In lectures staff are encouraged
teaching,	acknowledge the diversity of the student	to use a wide range of examples
learning and	<u>cohort</u>	and case studies to better
assessment	An inclusive curriculum incorporates	represent the student body. In
	images, examples, case studies and	this context it is often giving
	other resources from a broad range of	comparative examples of other
	cultural and social views reflecting	countries and methodologies
	diversity of the student cohort in terms	which they employ, this not only
	of, for example, gender, ethnicity,	gives a better context but often
	sexuality, religious belief, socio-	leads to lively, constructive
	economic background etc. This	debates.
	commitment to <b>inclusivity</b> enables	
	students to recognise themselves and	
	their experiences in the curriculum as	
	well as foster understanding of other	
	viewpoints and identities.	
Curricula	Work-based learning	The full time course offers the
informed by	Opportunities for learning that is	option of a sandwich year after
employer and	relevant to future employment or	year 2 which provides the
industry need	undertaken in a workplace setting are	additional experiential
	fundamental to developing student	knowledge which should provide
	applied knowledge as well as	
1	<u>-</u>	t .

AQE October 2017 Page 17 of 24

developing work-relevant student better employment opportunities. outcomes such as networking, professionalism and integrity. Work-Students are encouraged to based learning can take the form of make use of the job shop at work experience, internships or LSBU in seeking internships or placements as well as, for example, other part time work to case studies, simulations and role-play supplement their studies. For in industry-standards settings as those that want it this may also relevant to the course. Work-based take place overseas as part of learning can be linked to assessment if the Erasmus scheme. appropriate. Embedded Writing in the disciplines: Alternative Throughout the course as well learning formats as providing different development The development of student awareness, assessment styles students are understanding and mastery of the commonly asked to produce specific thinking and communication work in a wide range of formats practices in the discipline is fundamental as they would in the workplace. to applied subject knowledge. This involves explicitly defining the features of disciplinary thinking and practices, finding opportunities to scaffold student attempts to adopt these ways of thinking and practising and providing opportunities to receive formative feedback on this. A writing in the disciplines approach recognises that writing is not a discrete representation of knowledge but integral to the process of knowing and understanding in the discipline. It is expected that assessment utilises formats that are recognisable and applicable to those working in the profession. For example, project report, presentation, poster, lab or field report, journal or professional article, position paper, case report, handbook, exhibition guide. High impact Although limited cross Multi-disciplinary, interdisciplinary or pedagogies interprofessional group-based learning disciplinary working directly experiences appears on the course elements Building on experience of group working are being integrated. Subjects at level 4, at level 5 students should be such as Building Information provided with the opportunity to work Modelling encourage crossand manage more complex tasks in disciplinary and collaborative working in order to be groups that work across traditional disciplinary and professional boundaries successful and as such the and reflecting interprofessional workdeeper understanding of needs place settings. Learning in multi- or and requirements of other

AQE October 2017 Page 18 of 24

	interdisciplinary groups creates the	disciplines are beginning to
	opportunity for the development of	grow.
	student outcomes including <b>inclusivity</b> ,	grow.
	communication and networking.	
Assessment	Variation of assessment	You will find a variation of
	<u> </u>	
for learning	An inclusive approach to curriculum	assessment styles and
	recognises diversity and seeks to create	strategies across the course and
	a learning environment that enables	at different levels.
	equal opportunities for learning for all	Coursework may be in the form
	students and does not give those with a	of a report, essay, presentation
	particular prior qualification (e.g. A-level	or in class tests. In a number of
	or BTEC) an advantage or	modules there are also
	disadvantage. An holistic assessment	elements of groupwork to
	strategy should provide opportunities for	encourage collaboration and
	all students to be able to demonstrate	understanding. In some subjects
	achievement of learning outcomes in	independent research is also
	different ways throughout the course.	being used to enhance critical
	This may be by offering alternate	thinking.
	assessment tasks at the same	Examinations are also used and
	assessment point, for example either a	may take various forms from
	written or oral assessment, or by	MCT's to short in class tests or
	offering a range of different assessment	the more formal end of module
	tasks across the curriculum.	examinations as appropriate.
Curricula	Career management skills	
informed by	Courses should provide support for the	
employer and	development of career management	
industry need	skills that enable student to be familiar	
	with and understand relevant industries	
	or professions, be able to build on work- related learning opportunities,	
	understand the role of self-appraisal and	
	planning for lifelong learning in career	
	development, develop resilience and	
	manage the career building process.	
	This should be designed to inform the	
	development of excellence and	
Curricula	professionalism.	For the level 6 received project
Curricula	Capstone project/dissertation	For the level 6 research project
informed by	The level 6 project or dissertation is a	module students are given a
employer and	critical point for the integration and	choice of industry relevant
industry need /	synthesis of knowledge and skills from	subjects areas and case studies
Assessment	across the course. It also provides an	to select from, which they then
for learning /	important transition into employment if	fully research while supported
High impact	the assessment is authentic, industry-	by a supervisor who can provide
pedagogies	facing or client-driven. It is	valuable guidance. The student
	recommended that this is a capstone	is encouraged to seek solutions
	experience, bringing together all	to real world problems and to
	learning across the course and creates	engage with industry where
	the opportunity for the development of	possible in developing these.
	student outcomes including	

AQE October 2017 Page 19 of 24

professionalism, integrity and	
creativity.	

### **Appendix C: Terminology**

[Please provide a selection of definitions according to your own course and context to help prospective students who may not be familiar with terms used in higher education. Some examples are listed below]

awarding body	a UK higher education provider (typically a university) with the power to award higher education qualifications such as degrees
bursary	a financial award made to students to support their studies; sometimes used interchangeably with 'scholarship'
collaborative provision	a formal arrangement between a degree-awarding body and a partner organisation, allowing for the latter to provide higher education on behalf of the former
compulsory module	a module that students are required to take
contact hours	the time allocated to direct contact between a student and a member of staff through, for example, timetabled lectures, seminars and tutorials
coursework	student work that contributes towards the final result but is not assessed by written examination
current students	students enrolled on a course who have not yet completed their studies or been awarded their qualification
delivery organisation	an organisation that delivers learning opportunities on behalf of a degree-awarding body
distance-learning course	a course of study that does not involve face-to-face contact between students and tutors
extracurricular	activities undertaken by students outside their studies

AQE October 2017 Page 20 of 24

feedback (on assessment)	advice to students following their completion of a piece of assessed or examined work
formative assessment	a type of assessment designed to help students learn more effectively, to progress in their studies and to prepare for summative assessment; formative assessment does not contribute to the final mark, grade or class of degree awarded to students

AQE October 2017 Page 21 of 24

higher education provider	organisations that deliver higher education
independent learning	learning that occurs outside the classroom that might include preparation for scheduled sessions, follow-up work, wider reading or practice, completion of assessment tasks, or revision
intensity of study	the time taken to complete a part-time course compared to the equivalent full-time version: for example, half-time study would equate to 0.5 intensity of study
lecture	a presentation or talk on a particular topic; in general lectures involve larger groups of students than seminars and tutorials
learning zone	a flexible student space that supports independent and social earning
material information	information students need to make an informed decision, such as about what and where to study
mode of study	different ways of studying, such as full-time, part-time, e-learning or work-based learning
modular course	a course delivered using modules
module	a self-contained, formally structured unit of study, with a coherent and explicit set of learning outcomes and assessment criteria; some providers use the word 'course' or 'course unit' to refer to individual modules
national teaching fellowship	a national award for individuals who have made an outstanding impact on student learning and the teaching profession
navigability (of websites)	the ease with which users can obtain the information they require from a website
optional module	a module or course unit that students choose to take
performance (examinations)	a type of examination used in performance- based subjects such as drama and music
professional body	an organisation that oversees the activities of a particular profession and represents the interests of its members
prospective student	those applying or considering applying for any programme, at any level and employing any mode of study, with a higher education provider

AQE October 2017 Page 22 of 24

regulated course	a course that is regulated by a regulatory body
regulatory body	an organisation recognised by government as being responsible for the regulation or approval of a particular range of issues and activities
scholarship	a type of bursary that recognises academic achievement and potential, and which is sometimes used interchangeably with 'bursary'
semester	either of the parts of an academic year that is divided into two for purposes of teaching and assessment (in contrast to division into terms)
seminar	seminars generally involve smaller numbers than lectures and enable students to engage in discussion of a particular topic and/or to explore it in more detail than might be covered in a lecture
summative assessment	formal assessment of students' work, contributing to the final result
term	any of the parts of an academic year that is divided into three or more for purposes of teaching and assessment (in contrast to division into semesters)
total study time	the total time required to study a module, unit or course, including all class contact, independent learning, revision and assessment
tutorial	one-to-one or small group supervision, feedback or detailed discussion on a particular topic or project
work/study placement	a planned period of experience outside the institution (for example, in a workplace or at another higher education institution) to help students develop particular skills, knowledge or understanding as part of their course
workload	see 'total study time'
written examination	a question or set of questions relating to a particular area of study to which candidates write answers usually (but not always) under timed conditions

AQE October 2017 Page 23 of 24

AQE October 2017 Page 24 of 24